

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
January 4, 2021 – 5:30 p.m.
Jr.-Sr. High School Auditorium / WebEx

MINUTES

REGULAR MEETING – This meeting was held in the auditorium of the Jr.-Sr. High School and was available to the public via WebEx. The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Tiffany Orcesi; Jamie Lee; Scott Lytle

MEMBERS PRESENT VIA WEBEX – Daniel Dupee, II

OTHERS PRESENT – Barbara J. Case, Superintendent; Debra L. Bennett, District Clerk

WEBEX PARTICIPANTS – Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager/Transportation Supervisor; Melissa Nabinger, Principal Brownville Glen Park Elementary; Karen Denny, Interim Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Michael Parobeck, Network Administrator

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0.

B. PRESENTATIONS - None

C. PUBLIC COMMENT REQUESTS – No requests at this time

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Young Klindt, and seconded by Jamie Lee, with motion approved 7-0.

1. Approval of Minutes as listed:
 - December 7, 2020 – Regular Meeting
2. Approval of Building and Grounds Requests - none
3. Approval of Conferences and Workshops - none
4. Approval of Conferences and Workshops as per *My Learning Plan* report
5. Approval of Financial Reports / Warrants – November 2020

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information and updates from Board Members:
 - Vice President Klindt shared that she has provided Board members with her notes from the virtual NYSSBA Conference. / Dr. Klindt also thanked our bus drivers and staff that are covering vacancies due to illness, and Mrs. Case confirmed that staff members continue to go above and beyond to cover for quarantined staff members.
2. Staff Member Reports:
 - Leadership answered questions regarding our 7-day feeding program / options for students returning from remote learning / technology and communication / Seasaw platform options / urgent needs for families / availability of approved sports programs / student engagement / conversations taking place with teachers, leadership, and the inclusion steering committee regarding options for students to demonstrate competency
3. Staff Member Presentations - none

Items for Board Information / Discussion

4. Board Information – none

Items for Board Discussion / Action

5. Board Action – Policy Review / Adoption

- 2nd Reading / Adoption – **Policy #5670 as revised – RECORDS MANAGEMENT**
- 2nd Reading / Adoption – **Policy #7317 as revised – PROTECTION OF STUDENT, TEACHER, AND PRINCIPAL INFORMATION (DATA SECURITY AND PRIVACY)**

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0.

6. Board Action – Approval for a donation of **91 personal pan pizza gift certificates for JSHS high honor students** from the Nonna Dina Restaurant

Motion for approval by Sandra Klindt, seconded by Tiffany Orcesi, with motion approved 7-0.

7. Board Action – Approval for a donation of **\$300 in support of the District’s Backpack Program** by Natalie Hurley

Motion for approval by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action – Approval for a donation of **\$320.62 for classroom library books and gift card for Ms. Storey’s 1st Grade Class** from the DonorsChoose organization

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7-0.

9. Board Action – Approval for a donation of **90 cases of food in support of the District’s Backpack Program** from Community Action Planning Council.

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi with motion approved 7-0.

10. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.

11. Board Action – Retirements:

Name	Position	Effective Date
Lisa J. Kessler	Social Studies Teacher	07/15/2021

12. Board Action – Resignations:

Name	Position	Effective Date
Melissa Schillinger	4-Hour Food Service Helper	01/04/2021
Cassandra Storey	Elementary Teacher	01/15/2021

13. Board Action – Appointments:

Name	Position	Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Carson Pickeral	Substitute Teacher	\$90 per day	n/a	Emergency Appointment effective 12/11/2020
Melissa Schillinger	5-Hour Food Service Helper	\$12.55 per hour	n/a	01/05/2021
Krysta H. Stupp	4-Hour Food Service Helper	\$12.50 per hour	n/a	01/05/2021
Amy Piper	Substitute Teacher Aide	\$12.50 per hour	n/a	01/05/2021
Maria Schueler (returning from 2019-2020 SY)	Substitute Teacher	\$100 per day	n/a	01/05/2021
Vivian J. Burdick	Substitute Nurse Substitute Aide	\$17.25 per hour \$12.50 per hour	n/a	01/05/2021

G. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

14. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Carson Pickeral** – Substitute Teacher
- **Krysta H. Stupp** – Food Service Helper
- **Vivian J. Burdick** – Substitute Nurse

Motion for approval by Jamie Lee, seconded by Scott Lytle, with motion approved 7-0.

H. SUPERINTENDENTS’ REPORTS

15. Assistant Superintendent Smith explained that Congress has passed another federal stimulus program bill. She also reported that Governor Cuomo will likely not submit an Executive Budget Proposal until February or March. We may have to adjust our spending plan time line accordingly.

16. Superintendent Case gave an update regarding our chrome book orders. Manufacturers cannot produce them fast enough to fulfill orders. We are expecting 100 chromebooks to be delivered in January. Mrs. Case also emphasized that we are continuing to prepare a testing plan involving Jefferson-Lewis BOCES and local authorities, should it become necessary to test staff and students due to a change in our local designation by the Governor.

I. CORRESPONDENCE & UPCOMING EVENTS

17. Correspondence Log

J. ITEMS FOR NEXT MEETING

18. **February 8, 2021** – Regular meeting to begin at 5:30 p.m.

K. MOTION FOR ADJOURNMENT

19. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Scott Lytle, seconded by Natalie Hurley, with motion approved 7-0. Time adjourned 6:14 p.m.

— The Board of Education held a professional development workshop immediately following adjournment.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated January 4, 2021